

MINUTES OF THE
MISSISSIPPI ELECTRONIC GOVERNMENT OVERSIGHT COMMITTEE

FEBRUARY 17, 2015

COMMITTEE MEMBERS PRESENT:

MS Department of Information Technology Services	Craig Orgeron
MS Department of Revenue	Jennifer Wentworth
MS Department of Finance	Jenny Bearss
MS Department of Public Safety	Clay Johnston
MS Secretary of State's Office	Andria Matrick
MS Office of the State Auditor	Samantha Atkinson

OTHERS PRESENT:

MS Department of Information Technology Services	Lynn Ainsworth
MS Department of Information Technology Services	Donna Hamilton
MS Department of Information Technology Services	Caren Brister
MS Department of Information Technology Services	Alice Claire Scott
MS Department of Information Technology Services	Rick Grant
MS Department of Information Technology Services	David Johnson
Mississippi Interactive	Dana Wilson
Mississippi Interactive	Brandon Ward
Mississippi Interactive	Drew Levanway
Mississippi Interactive	Robert Knapp
MS Department of Revenue	Jeff Bynum
MS Department of Finance	Jim Hurst
Clay Firm	Karen Newman

Dr. Craig Orgeron called the meeting to order.

Dr. Craig Orgeron called for a motion to approve the minutes of the December 16, 2014 meeting if no changes were needed. Ms. Jennifer Wentworth made the motion to accept the minutes, it was seconded by Ms. Samantha Atkinson, and the motion passed with none opposed.

Ms. Dana Wilson reviewed the Portal Highlights and Current Projects portion of the EOC Report. Some of the highlights included the launch of 2 self-funded websites and 3 template websites: Office of Highway Safety, Office of Homeland Security, and MS Motor Vehicle Commission. In addition, Ms. Wilson reported that users accessing ms.gov from a mobile device increased from 52% from January 2014 to January 2015.

Ms. Dana Wilson provided an overview of projects in the queue for approval. One of the locality projects is a self-funded OTC application for the Hattiesburg Library. MSI will make sure that the MS Library Commission is aware of the project. Ms. Samantha Atkinson made the motion to approve the queue; it was seconded by Mr. Clay Johnston, and the motion passed with none opposed.

Ms. Wilson provided an update on progress of the EOC Compliance Plan. An application has been developed to allow agencies to complete the forms online indicating their compliance with PCI.

Agenda Item No. 5 was a discussion regarding how the Electronic Government Service Fund should be used. A request to use the fund has been made by the Secretary of State's Office to fund a Business Portal. The committee discussed several points that should be considered in establishing the reinvestment policy, historical and future trends of the fund, and infrastructure expenses that have to be covered by the fund. MSI will continue to work with SOS on the SOW while the EOC Committee is reviewing information (e.g., applicable statutes, fund balance, cash flow, infrastructure needs) and establishing a procedure for use of the fund. The Committee will meet monthly until a policy is established.

MSI has previously completed a website for Pearl River Valley Water District and has received a second request to establish a call center to accept 24 hour payments. MSI can provide the call center functionality through Call Experts. The online portion will be funded via the traditional fees and the call center fee will be \$.85 per minute which will be a pass through paid by Pearl River Valley Water District. Mr. Clay Johnston made the motion to approve the request; it was seconded by Ms. Andrea Matrick, and the motion passed with none opposed.

The next meeting will be March 17, 2015.

Craig Orgeron, Ph.D., Chairman

Clay Johnston, Vice-Chairman